



<b>Job title</b>	<i>Manufacturing Manager</i>
<b>Reports to</b>	<i>Plant Manager</i>

### **Position Summary**

The Manufacturing Manager manages staff by organizing and monitoring work-flow in multiple functional areas including mixing, production, packaging, and material handling functions. This position will oversee the daily operations and improvements of the ice cream manufacturing process. They will need to ensure that production meets SQF requirements as it relates to documentation and meeting critical control points. This position ensures we are meeting health, sanitation, and quality standards set by the corporation, food industry, and government agencies as well as operational performance standards around safety, quality, cost, and service. This position will be responsible for the ongoing training and development of their direct reports.

### **Duties and Responsibilities**

- Effectively communicate safety, food safety, quality, good manufacturing practices and training to the manufacturing team. Ensure that all areas of responsibility are in full compliance with SQF (Safe Quality Food) systems at all times.
- Coach manufacturing teams on process improvements to deliver consistent, annual, and sustainable improvements in performance
- Utilizes data from all areas within the Company and analyzes for improvement opportunities
- Develops business cases to ensure projects are aligned with HIC's corporate strategy
- Performs cost benefit analysis to ensure effective use of HIC resources and maximum return-on-investment
- Partner with key stakeholders to prioritize and deliver projects
- Identify and engage subject matter experts, both internally and externally, to facilitate implementation of project initiatives
- Accelerates cultural change to reduce variation and waste in the business and Operational activities.
- Create efficient business processes and workflows to streamline, standardize, and accelerate initiatives.
- Analyzes, benchmarks current state processes against proposed alternatives to identify opportunities to close competitive gaps and/or gain competitive advantages
- Serve as a change agent by promoting the use of Lean tools and Strategy Deployment methodology across the Company
- Create an environment where all employees have increased opportunities to contribute to the success of the business and the security of their future through Continuous Improvement efforts
- Assists in the development of plant lean leaders in advanced tools and methodologies for sustainable results

- Develops manufacturing methods, labor utilization standards, and cost analysis systems to promote efficient staff and facility utilization
- Identify and implement cost savings opportunities for improving utilization of personnel, material, and utilities
- Work with team to identify, resolve and prevent safety issues
- Identifying training needs and providing recommendations on development programs and activities
- Deliver staff development training using established training programs
- Providing participants with training feedback

### **Education / Experience Requirements**

- Work Experience: 5years of demonstrated work experience in this area
- Education: Engineering, or BS, BA degree in related field or equivalent experience
- Leadership: Demonstrated team leadership and project management skills. Proven track record of leading change and implementing continuous improvement projects
- Computer Skills: Prior experience working with ERP systems, MS Office Suite, Databases, and intermediate to advanced Excel skills
- Organization Skills: Excellent organizational, ability to multi-task and shift priorities as needed; project management experience
- Cross-functional skills: Ability to work well cross-functionally with multiple hiring managers; provides excellent internal and external customer service
- Communication Skills: Ability to communication well with all levels of the organization; strong interpersonal skills; ability to deal with sensitive and confidential information

### **Physical Requirements**

Regularly required to stand at least 9 hours, walk, bend, and use both hands for repetitive grasping, and lifting.

### **Benefits**

- 401K
- Vacation
- Insurance (Health, Dental Vision)
- Bonus Plan
- Partial Gym Membership

### **Why Hudsonville?**

We take pride in offering benefits that are competitive. Here at Hudsonville we offer a first-class work environment with a real family feel to it. We appreciate our employee's hard work, dedication, and passion. That is why we provide a comprehensive set of benefits and options designed to fit our employee's needs. We also value continuous learning and offer many opportunities for off-site training.

---

<b>Approved by:</b>	<i>Signature of the person with the authority to approve the job description</i>
<b>Date approved:</b>	<i>Date upon which the job description was approved</i>
<b>Reviewed:</b>	<i>January 23, 2019</i>